

## **CORPORATE POLICY AND PERFORMANCE BOARD**

*At a meeting of the Corporate Policy and Performance Board on Tuesday, 7 June 2016  
in the Civic Suite, Town Hall, Runcorn*

Present: Councillors Gilligan (Chair), A. Lowe (Vice-Chair), Abbott, E. Cargill, Howard, C. Loftus, A. McInerney, N. Plumpton Walsh, Joe Roberts and G. Stockton

Apologies for Absence: Councillors Wainwright

Absence declared on Council business: None

Officers present: M. Reaney, E. Dawson, C. Lawley and C. Patino

Also in attendance: None

### **ITEM DEALT WITH UNDER DUTIES EXERCISABLE BY THE BOARD**

*Action*

CS1 MINUTES

The Minutes from the meeting held on 23<sup>rd</sup> February 2016 were taken as read and signed as a correct record.

CS2 PUBLIC QUESTION TIME

The Board was advised that no public questions had been received.

CS3 EXECUTIVE BOARD MINUTES

The Board was presented with the Minutes relating to the Corporate Services Portfolio which had been considered by the Executive Board since the last meeting of the Board.

RESOLVED: That the minutes be noted.

CS4 MEMBER DEVELOPMENT GROUP NOTES

The Board considered the minutes of the Member Development Group meeting held on 21<sup>st</sup> January 2016.

RESOLVED: That the Board note the minutes.

CS5 TOPIC GROUPS 2016/17

The Board received a report of the Strategic Director, Community and Resources, which sought to develop a work programme of topics for the Board to examine in 2016/17.

At the last meeting of the Board it was agreed that the Discretionary Support Scheme Topic Group would continue as there was still work to do, including providing progress updates regarding the introduction of Universal Credit and consideration should be given to establishing a second Topic Group. The Board was advised that a suggestion has been made that some work could be carried out in scrutinising concessionary charges at Council venues.

Although the work of the Fees and Charges Topic Group had been completed it was noted that the Topic Group may meet in the future to look at individual fees and charges.

RESOLVED: That a second Topic Group to scrutinise concessionary charges at Council venues be established.

CS6 ANNUAL HEALTH AND SAFETY REPORT

The Board was provided with a report from the Strategic Director, Policy and Resources, which presented details of corporate accident statistics with associated trends, from 1 April 2015 to 31<sup>st</sup> March 2016.

Officers commented that the report highlighted the national and local health and safety information together with performance gaps and incident trends and these formed the basis for the recommended actions for 2016/17. In order to be proactive in health and safety management the report also indicated the number of risk assessments in place and training delivered to staff.

It was reported that significantly there had been a decrease in the number of individual accidents leading to days lost and an increase in the number of staff using the Lone Working Monitoring system, which was in line with the recommendations from Management Team. Conversely there had been an increase in the number of significant accidents, violent incidents and days lost, with 671 this year and 373 last year. These were chiefly due to 6 accidents.

RESOLVED: That the report be noted.

CS7 ANNUAL REPORT 2015/16

The Board considered a copy of the Annual Report from the Chair of the Corporate Services Board, 2015/16. The Board met five times during the year and the report set out the work carried out and the recommendations throughout the Municipal Year April 2015 to March 2016.

RESOLVED: That the Annual Report be noted.

CS8 PERFORMANCE MANAGEMENT REPORTS FOR QUARTER 4 OF 2015/16

The Board received a report from the Strategic Director, Policy and Resources, which presented the Performance Monitoring Reports for Quarter 4 of 2015/16.

The reports related to the following functional areas which reported to the Board and detailed progress against service objectives and milestones, and performance targets and provided information relating to key developments and emerging issues that had arisen during the period:

- Finance;
- Human Resources and Organisational Development;
- ICT and Administrative Support;
- Legal and Democracy;
- Policy and Performance;
- Property Services; and
- Catering, Stadium and Registration Services.

RESOLVED: That the fourth quarter performance monitoring reports be received and noted.

CS9 DORSET GARDENS

RESOLVED: That the Risk and Emergency Planning Team and staff at the Select Security Stadium be thanked for the work carried out at the weekend with residents of Dorset Gardens.

*Meeting ended at 7.21 p.m.*